

M/s.KITCO Limited,#
P.B.No.4407, Vennala, Puthiya Road,
Cochin – 682 028.

Dated:24.10.14

TENDER CUM AUCTION NOTICE

Sealed quotations are invited on behalf of the Chairman, Cochin Special Economic Zone Authority (CSEZA), Kakkanad from interested parties for purchase of various **scrap materials/furniture lying at Administrative building premises in as-is-where-is condition** as given in the annexure enclosed.

Place of submission of tenders	Sealed Quotations may be placed in the Tender Box available in the KITCO Site Office, Administration Building, Cochin Special Economic Zone, Kakkanad, Cochin – 682 037.
Last date & Time for receipt of tenders	05.11.14 Time 11.00 a.m
Date & Time of opening of tenders	05.11.14 Time 11.30 a.m
Price to be quoted	Price should be quoted as per the annexure attached.
Sale of Tender Forms	The Tender Forms are available for Rs.300/- from KITCO Site Office, Administration Building, Cochin Special Economic Zone, Kakkanad, Cochin – 682 037 on all working days from 27.10.14 to 04.11.14 between 10 am to 5 pm, except on Saturday between 10am to 1 pm.

Sd/-
Managing Director
M/s.KITCO Limited.

Copy to:

- Main Notice Board,
- CSEZ Notice Board,
- CSEZ Main Gate
- KITCO Notice Board
- CSEZIA Canteen,
- CSEZA Canteen

COCHIN SPECIAL ECONOMIC ZONE AUTHORITY (CSEZA)
GOVERNMENT OF INDIA
MINISTRY OF COMMERCE AND INDUSTRY
KAKKANAD, COCHIN-682037

TENDER FORM

Various scrap materials/furniture in Administrative office of Cochin Special Economic Zone (CSEZ) are being auctioned **on 05.11.14** as notified in the [tender cum auction notice](#). The items are detailed in annexure.

Terms and conditions.

1. Sealed Tenders are invited from interested parties for purchase of scrap materials in as-is-where-is condition.
2. The items are available in various lots and the details are furnished in Annexure
3. The items can be inspected on any working day from 28.10.14 to 04.11.14 between 10.00 A.M and 11.00 A.M. after contacting the site engineer, KITCO site office, CSEZ Administrative Building Kakkanad, Cochin-37 (phone: 0484-2463364/65).
4. Tender forms are available from the site office of M/s. KITCO Ltd, located in CSEZ Administrative Building during office hours between 10.00 a.m and 5 p.m on payment of 300/- (Three hundred -inclusive of sales tax), non-refundable, or by demand draft drawn in favor M/s.KITCO Ltd, Cochin, payable at Cochin.
5. Tender forms are available on our website www.csez.gov.in and downloaded forms may be used on payment of Rs. 300/- as detailed above.
6. Tender forms will be issued till 5.00 p.m **on 04.11.14** .
7. EMD will be Rs.10,000/- (Rupees ten thousand inclusive sale tax). EMD, in Indian rupees by way of account payee demand draft drawn in favor of **CSEZ Authority Fund** payable at Ernakulam only, is to be attached with each tender /auction bid.
8. All items as specified in para 15 along with EMD should accompany tender documents.
9. Those who wish to participate in the auction should also submit the tender form duly filled and signed and attach all the documents as specified in para15 along with EMD.

10. The tender /auction application and the EMD should be put in two separate covers duly sealed and then put together in a common cover. The common cover should be super scribed with “Tender cum Auction” for CSEZ scrap items.
11. The sealed tenders and auction bids should be deposited in the tender box available in the office of M/s. Kitco Ltd., Site Office, CSEZ Administrative Building, Kakkkanad .
12. Duly filled tender and auction forms will be accepted till 11.00am on 05.11.14
13. The tenders and auction bids not fulfilling the above norms will be summarily rejected, without assigning any further reasons, and such bidders are not allowed for the participation of tender / auction.
14. Tenders received after the due date and time will be summarily rejected.
15. The bidders participating in the auction cum tender should attach copies of the following along with the tender/application.
 - a.PAN Card or Proof of Income Tax returns filed with Income Tax Dept.
 - b.Sales Tax registration
 - c.Copy of Photo Identity Card.
16. The auction will be held in CSEZ Administrative Building at 11.30 a.m on **05.11.14**.The sealed tenders will be opened after auction on **05.11.14**. In case the above date happens to be a holiday or inconvenient for other reasons, the opening will be carried out on the next working day at the same time.
17. Those tenders found unsigned by the bidders and defective for other reasons are liable to be rejected.
18. During auction, only the person who has signed the application will be allowed to participate .The signatory may authorize his representative with proper authorization letter. No mobile phone will be permitted in the auction hall.
19. The Tender Committee/CSEZA will fix the minimum increase in price in auction.
20. The offers quoted in the tender/auction shall be valid for thirty days from the date of the tender/auction.
21. **Procedure:** The tender committee/CSEZA will first conduct an open auction from among the eligible bidders present. The tenders in sealed covers shall be opened there after .The highest offer is derived from the auction and tender put together.
22. The EMDs of all the bidders will be retained until confirmation of the auction, and the same will be released from the office of M/s.KITCO Ltd. located in CSEZ Administrative Building to the concerned parties only after the confirmation.

23. All applicable taxes and any other legal chargers, etc. are to be borne by the buyer. Sales tax/ customs duty, shall be payable by the party separately.
24. The successful bidder shall pay the bid amount within two days from the date of confirmation of the tender/auction. All payments are to be made in Indian rupees in the form of account payee demand draft drawn in favor of **CSEZ Authority Fund** payable at Ernakulam only.
25. As soon as the full amount of the bid money is paid by the successful bidder, he shall acquire lien on the auctioned items and its safety from any damage or pilferage, fire, or any other unforeseen calamity will be his duty/responsibility and no claim whatsoever on this account shall be entertained by CSEZA/KITCO.
26. The purchaser shall remove the items within 2 days from the date of remittance of full amount to CSEZA.
27. In case any successful bidder fails to remit the bid money in full on the stipulated date, the Chairman, CSEZA shall be at liberty to forfeit the EMD. The bidder will have no claim on such money forfeited.
28. The quantities and specification mentioned in the Annexure (name and quantity of items) are only approximate or indicative. The participant/bidder shall satisfy himself about the quantity, quality and conformance to specification etc. before quoting for such item.
29. The Chairman, CSEZA reserves the right to reject any or all the offers without assigning any reason whatsoever.
30. In case of dispute, the decision of the Chairman, CSEZA will be final and will be binding upon the bidder.
31. All these conditions listed here to shall be binding on the bidder, in token of which the bidder will sign all pages of this tender form.

Tender (Quoted Amount)

I have fully acquainted myself with the terms and conditions mentioned above and agree to buy the items mentioned in Annexure at a lump sum rate of Rs.....(Rupees.....
...).

Purchaser
(With full name, signature and
full address)
Date:

Details of DD against EMD

I have fully acquainted myself with the terms and conditions mentioned above and agree to buy the equipment, furniture etc. mentioned in Annexure. I am interested in participating in the auction being conducted by you on 03.05.13 for purchase of scrap materials.

I am enclosing herewith a demand draft No. dtd In favour of
of CSEZ Authority Fund drawn onbank
forRs...../(Rupees.....only)

I shall abide by the rules, terms and conditions as prescribed by you while participating in the auction.

Place:

Yours faithfully,

(Signature)

Date:

(full name& address in capital letters with telephone No.)

Annexure

LIST OF VARIOUS SCRAP MATERIALS AVAILABLE AT CSEZ ADMIN BUILDING

No	Items	Qty	Amount
1	Rolling shutter	1	1500
2	curtains / blinds	1lot	75
3	Tube fittings	23	1035
4	Ceiling fans	15	1875
5	Exhaust	2	40
6	Water closet	4	200
7	Flush tank	4	100
8	Wash basin	5	250
9	PVC capings	1	500
10	Aluminium sections	1	7500
11	MS panel Board	2	12000
12	Cables,wires and fittings	1	1000
13	Glazed aluminium window panes	58	2000
14	Alumimiun outer frames	6	500
15	Window AC	1	1000
16	Wooden door with frame	14	21000
17	Glazed Aluminium door	1	1000
18	wooden box	2	100
19	MS scraps	1 lot	15000
20	Scraps/ street light fittings	1lot	5000
	Total		71675

(Rupees.....
.....only)

Date :

Place :

Signature of the bidder

Name:

Full address: