



वाष्कोस लिमिटेड
WAPCOS LIMITED

(भारत सरकार का उपक्रम)
जल संसाधन, नदी विकास व गंगा संरक्षण मंत्रालय
(A Government of India Undertaking)
Ministry of Water Resources, River Development & Ganga Rejuvenation

ISO 9001: 2008

- Consultancy Services
- Engineering, Procurement & Construction (EPC)

REQUEST FOR EXPRESSION OF INTEREST (REOI)
(Firms are invited)

Cochin Special Economic Zone Authority (CSEZA), under the Ministry of Commerce and Industry, Government of India has appointed WAPCOS Limited, as 'Owner's Engineer'. WAPCOS Limited, on behalf of CSEZA invites **Expression of Interest** from eligible firms having relevant experience and expertise for the following assignments:

S. No	Assignment	Type
1.	Implementation of Rain Water Harvesting System in CSEZ Buildings	Works

Interested firms must provide information as indicated in the format that they are qualified to perform the services (along with brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc., if any).

If the firms are bidding jointly, a binding declaration must be given of the lead firm and what form the cooperation will take (joint venture or sub-contracting). Interested firm(s) must provide all the relevant information (in English language only).

Separate EoI's shall be submitted by the firms for each of the assignments. Interested firms may apply for the EOI as per the format prescribed (format can be downloaded from the websites www.eprocure.gov.in, www.csezauthority.in and www.wapcos.co.in) and may obtain further information at the address below during office hours.

“Expression of Interest must be delivered in Hard copy along with soft copy in a Pen Drive to the address below by 28.02.2018, super scribing “(Insert the project Name & Number) as listed in the notice”.

Proposals without super scribing in the cover of the proposals as requested above will be returned unopened.

WAPCOS Limited

(A Government of India Undertaking)

**Project Office, Cochin Special Economic Zone,
CSEZ Administrative Building, Kakkanad, Cochin – 682 037
Telephone: 0484-2413544; E-mail: cochincsez@wapcos.co.in**

Please send the EOI in the following order:

Covering Letter

1. Form No.1 – Details of Firm
2. Form No. 2 - Summary of sector wise relevant experience
3. Form No. 3 - Format for relevant experience
4. Form No. 4 - Summary of key professionals available with firm
5. Form No. 5 – Past five years audited financial reports
6. Form No. 6 – Declaration of Joint Venture/Associated firms
7. Form No. 7 – Litigation History
8. Form No. 8 – Statement of Legal Capacity
9. Form No. 9 – Any other relevant details

Note:-

1. Separate proposals have to be submitted for each of the projects.
2. Separate forms shall be used and submitted by each of the Joint Venture partner(s)
3. Use separate sheets / additional sheets, as required
4. In the case of parent company claiming experience of subsidiary firm and vice versa. The empanelment will be done considering both Parent company and subsidiary as a Joint Venture Entity.
5. The firms will be ranked and empanelled in each sector. As and when assignment comes, the top six firms will be issued RFP. In the case any one of the firm's declines to participate in submitting their proposals, the next firm in the order of their ranking will be replaced.
6. Subsequently, for further packages (if any), the next ranked firms will be issued RFP (not necessarily for the Top Six firms) such that all empanelled firms get equal opportunity to participate in the bids.
7. The firms which have won at-least one award in the mentioned sector will be not included in the subsequent packages.

Form No. 1

Details of Firm

S. No.	Description	Details
1.	Name of the firm	
2.	Ownership of the firm / company	
3.	Address with Pin code	
4.	Contact person (Management)	
5.	Landline number (Management)	
6.	Mobile number (Management)	
7.	Fax Number (Management)	
8.	Email-id of the firm (Management)	
9.	Web address	
10.	Contact person (Sector Proposed)	
11.	Landline number (Sector Proposed)	
12.	Mobile number (Sector Proposed)	
13.	Contact person's Email id (Sector Proposed)	
14.	Others (please elaborate)	

Signature of the authorized representative of firm(s)

Form No. 2

Summary of relevant experience

Completed Projects

S. No.	Name of the Project	Cost of Assignment	Name of Client	Period		Cost of Project Rs.	Brief description of project	Remarks
				From	To			

Ongoing Projects

S. No.	Name of the Project	Cost of Assignment	Name of Client	Period		Cost of Project Rs.	Brief description of project	Remarks
				From	To			

Note:-

- **Work Order / Copy of Agreement / other Proofs shall be enclosed.**
- **Client Completion Certificate shall be enclosed.**
- For certificates in other languages, convert them into English.
- Use additional sheets if required.

Signature of the authorized representative of firm(s)

Form No. 3

Format of relevant experience

Project Name	Country
Project location within the country	Professional staff provided by your firm
Name of the client	Professional staff months provided by your firm
Address and contact person (Client) Phone No: Fax No. Email id:	Value of assignment
Start Date:	End date:
Name of the associated firms if any	No. of person-months professional staff provided by associated firm –
Name of the Key professional of your firm involved in the assignment	
Detailed narrative description of project:	
Description of actual services provided	

Note:-

- **Only assignments with Letter of Intent / Letter of Award / Work Order / Agreement copy (with TOR) will be considered.**
- **Client Completion Certificate shall be enclosed.**
- Project Description shall be in English language.
- Use additional sheets if required.

Signature of the authorized representative of firm(s)

Form No. 4

Summary of key professionals available with firm

Sl. No .	Key Professional Name	Key Qualification	Years with the Firm	Total Years of Experience	Position/ Expertise Type (eg. Works Manager / Environmental Engineer)	Total Years of Experience in Key Sector proposed	Key Sectors/ Projects Worked
1.							
2.							
3.							
4.							
5.							

Signature of the authorized representative of firm(s)

Form No. 5

**Past five years audited financial reports - attach separately
(Duly certified by the auditors)**

(Indian Rupees in Crores)

Sl. No.	Financial Year	Total Turnover of the firm / Company	Net Profit	Net-worth
1.	2012-13			
2.	2013-14			
3.	2014-15			
4.	2015-16			
5.	2016-17			

- For international firms, convert the turnover into Indian Rupees after duly certified by an Auditor
- Audited Annual Accounts for the above mentioned five years should be attached
- Audited Profit and Loss Account Statement for the above mentioned five years should be attached

Signature of the authorized representative of firm(s)

Form No. 6

Declaration of Joint Venture/Associated firms

Name of the associated firms, if any	Expertise provided by the respective JV partners / Associated firms – Sector-wise

If firms are participating jointly a binding, declaration must be given of which is the lead firm and what form the cooperation will take (joint venture, association, subcontracting, and other forms). A declaration of intent must be enclosed.

Signature of the authorized representative of firm(s)

Form No. 7

Litigation History

The Firm shall provide accurate information on the “Historical Contract Non-Performance Form” about contract non-performance and pending litigation with respect to contracts completed or ongoing under its execution over the last five years. (Separate Sheets for each project to be attached, giving following details). A summary is to be provided in following format.

Year	Name of Work/ Assignment	Name of Client with Contact details	Contract No. and Date	Value of Contract In Rs.	Date Completed/ Suspended	Nature of Litigation	Final Award

Signature of the authorized Representative

Form No. 8

Statement of Legal Capacity

(To be forwarded on the letter head of the Applicant)

Ref. No.

Date:

To
Team Leader,
WAPCOS Limited,
(A Government of India Undertaking)
Cochin Special Economic Zone Project Office,
CSEZ Administrative Building,
Kakkanad, Cochin – 682 037

Dear Sir,

Sub: EOI – Feb 2018 – Project

I/We have agreed that (insert individual's name) will act as our Authorised Representative/on our behalf and has been duly authorized to submit our Proposal. Further, the authorised signatory is vested with requisite powers to furnish such proposal and all other documents, information or communication and authenticate the same.

Yours faithfully,

(Signature, name and designation of the authorized signatory)

For and on behalf of

Form No. 9

Any other relevant information

Brochures, etc