

**Cochin Special Economic Zone Authority (CSEZA)**  
**Ministry of Commerce & Industry,**  
**Department of Commerce, Government of India**  
**Administrative Building**  
**Kakkanad, Cochin-682 037**

Minutes of the 37<sup>th</sup> meeting of the CSEZ Authority held on 22.01.2021 at 3.00 p.m. under the Chairmanship of Shri D.V. Swamy IAS, Development Commissioner, CSEZ & Chairman, CSEZ Authority.

The following Members of the Authority were present.

1. Shri D.V. Swamy, IAS : Chairman (ex-officio)  
Development Commissioner,  
Cochin Special Economic Zone.
2. Shri K.M. Harilal, : Member (ex-officio)  
Joint Director General of Foreign Trade,  
Kakkanad, Cochin.
3. Mr. Saranathan P.S., Vice President (Finance) : Member  
Sutherland Global Services Pvt. Ltd.,  
CSEZ, Cochin-682037.
4. Mr. Vinod Kumar R, : Member  
Director,  
M/s Western India Cashew Company Pvt. Ltd.,  
CSEZ, Cochin – 37.

Besides, the members, Shri Ajayakumar K N, ADC, CSEZ, Shri Pramodu S, ADC, CSEZ, Shri Harikumar K K, ADC (Estates in charge), Shri Thomas, JHT, (IWMS in charge), Shri Savio T A, Additional Secretary, CSEZA, Shri K C Seetharaman, CA, G. Natesan & Co. Chartered Accountants were also present to assist the Authority.

**Agenda Item No. A-i : Confirmation of the minutes of 36<sup>th</sup> meeting of the CSEZ Authority held on 23-09-2020.**

The minutes of the 36<sup>th</sup> meeting, circulated among the members in advance, was confirmed.

**Agenda item No. B-i: Action taken on decisions of the previous meeting.**

Action taken on the decisions/approvals of pervious meeting as reported was noted by the Authority.



**Agenda item No. C:-**

*The Gist of discussion/decision is given below:*

- (i) **Third Party Quality Inspection Services of Civil Construction works of new SDF building at Plot No.3, CSEZ – ratification**

The approval granted by the Chairman, CSEZA was ratified by the Authority.

- (ii) **Engagement of consultant (Labour) for one more year w.e.f. 20-07-2020 - ratification**

The approval granted by the Chairman, CSEZA was ratified by the Authority.

- (iii) **Revision of construction cost of SDF building at Plot No.3, CSEZ from Rs.61.63Cr. to 66.05 Cr.**

The matter was discussed in detail and decided to revise capital expenditure cost of the building to Rs.66.05Cr.

- (iv) **Setting up of Medical Kiosk inside CSEZ**

The Authority discussed the subject matter in detail and decided to give permission to open a medical kiosk within the premises of M/s.SFO Technologies at their own cost.

- (v) **Proposal for setting up of Eco-friendly cafeteria inside CSEZ at a cost of Rs.4.05 Lakh.**

The Authority turned down the proposal as the proposed cafeteria is near crèche and has decided to explore the possibility of giving the existing CSEZ canteen building to different vendors to have more competition in the field and to get better services to employees in CSEZ.

- (vi) **Proposal for hiring of vehicle for Security Wing, CSEZ at a cost of Rs.6.00 lakh excluding GST.**

The subject was discussed in detail and the members of the Authority was of the opinion that hiring of vehicle to one of the departments of CSEZA is not a good practice. Further, as CSEZ is striving to become a green Zone, members were of the opinion that hiring of electric vehicles or procuring a electric vehicle would be worth. It was also decided to look for the option of setting up a charging station in CSEZ.

- (vii) **The payment of Ex-Gratia amount to Staff Car Driver**

Authority approved the proposal for ex-gratia payment.

- (viii) **Construction of SDF building in CSEZ – Fire Fighting & Protection System- Request for deviation and extra items. (Work order value – Rs.1,58,26,420/- & Deviation amount is Rs.31,14,098/-)**

The Authority after due deliberation approved the deviation of Quantities and requirement of extra items for Fire Fighting & Protection System work for construction of new SDF Building, Plot No.3, CSEZ



**(ix) Implementation of recommendation of the DoC regarding uniformity in administrative and financial decision making process.**

The Authority approved the proposal to implement recommendation of the Department of Commerce on lease collection w.e.f. the next financial year i.e. from 01.04.2021.

**(x) Renewal of Annual Maintenance Contract (AMC) for Goods Cum Passenger Lift and Cargo and Passenger Lifts (14 Lifts) at SDF 16, 17 & 43 at CSEZ.**

Chairman informed the Authority that a Committee was constituted to look into the matter and as recommended by the Committee, the option for a long term contract of a minimum of three years is being explored.

**(xi) Review of ongoing capital works in CSEZ.**

The Authority noted the status of various on-going projects in CSEZ.

**(xii) Schedule of vacant space in the Zone**

The Authority noted the vacancy status of SDF space/land available in CSEZ. The Authority directed to advertise/auction the vacant SDF space/land through MSTC or similar Government platforms

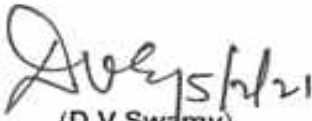
**D. ANY OTHER ITEMS APPROVED BY CHAIRMAN, CSEZA**

**(i) Reduction in advance payment of lease rent from one year to six months.**

A representation has been received from CSEZ Industries Association for reduction of advance payment of lease rent from one year to six months when a new Unit is allowed to set up in CSEZ. Considering the present Covid-19 pandemic situation, it was decided by the Authority to reduce the advance refundable lease rent to be collected from one year to six months.

The meeting ended with thanks to the Chair.



  
(D V Swamy)  
Chairman  
CSEZ Authority