



COCHIN SPECIAL ECONOMIC ZONE AUTHORITY

**Government of India,
Ministry of Commerce and Industry
CSEZ Administration
Building
Cochin Special Economic
Zone Kakkanad – 682 037
TelNo.0484-2413111.**

**NIT No.: CSEZ-CSZA0E(17)/1/2024-SEZ Cochin
Dated 04.09.2025**

**NOTICE INVITING QUOTATION
*for***

**Shifting/Restructuring/Laying/Supply of network infrastructure in CSEZ
Admin office**

(Please check that all the 22 pages are intact in this document)

SECTION I
NOTICE INVITING TENDER
CSEZ-CSZA0E(17)/1/2024-SEZ Cochin

The Secretary, Cochin Special Economic Zone Authority (CSEZA), under the Ministry of Commerce and Industry, Government of India, invites quotation from experienced and competent bidders, meeting the prescribed qualifying criteria as mentioned in tender document.

1.	Name of Work:	:	Shifting/Restructuring/Laying/Supply of network infrastructure in CSEZ Admin office
2.	Location	:	CSEZ Administrative Building ,Kakkanad,Cochin, Kerala
3.	Website for Procurement/ downloading Quotation document/Corrigendum /Addendum	:	www.csezauthority.in
4.	Estimated Cost of Work	:	Rs.327880/-(Rupees Three lakh Twentyseven thousand Eight Hundred eighty only)excluding GST
5.	Earnest Money Deposit(EMD)	:	Rs. NIL
6.	Period of Work	:	7 days from the date of Award of Work.
7.	Validity of Bid/Quotation	:	90 Days from the date of opening of Quotation
8.	Last date & time for submission of Financial Bid along with EMD.	:	22-09-2025;Time:15:00 hours
9.	Opening of Bid	:	22-09-2025;Time:15:30hours
10.	CSEZA Contact information	:	The Secretary, CSEZA, CSEZ Administrative Building, Kakkanad, Cochin – 682 037 Telephone:0484 2413111 E-mail:secretarycseza@gmail.com

There will be no Tender Fee or EMD for the submission of Bids. If the office of CSEZA happens to be closed on the last date and time mentioned for any of the event, the said event will take place on the next working day at the same time and venue.

For and on behalf of CSEZA

(Sd/-)
The Secretary,
CSEZA

SECTION-II

INSTRUCTIONSTO BIDDER

1. GENERAL INSTRUCTIONS TO BIDDER

- a. The Website for downloading tender document is <https://www.csezauthority.in> . Bidders are advised to visit the above website regularly for updates, i.e., Addendum/Corrigendum, if any. All the Addendum/Corrigendum up to submission of Quotation shall be the part of tender. The full details about the work, specifications, drawings if any, terms and conditions etc. shall be available in the Tender Document.
- b. Submission of a Quotation by a tenderer implies that the tenderer has read this notice and all other Tender Documents and has made himself aware of the scope, the specifications, and conditions of contract, local conditions and other factors having bearings on the execution of the work.
- c. CSEZA desires that the bidders or its suppliers ,contractors and consultants observe the highest standard of ethics during the performance, procurement and execution of work tendered herein. In pursuance of this requirement, CSEZA:
 - 1.1 Will reject the award of Contract, even at a later stage, if it arrives at a conclusion that the bidder selected for award of work has, directly or through an agent, engaged in Corrupt, Fraudulent, Collusive, Or Coercive Practices during pre-bid, bidding or post-bid stages;
 - 1.2 Will impose sanctions on a bidder or its successors, which includes declaring the bidder/successors ineligible, either indefinitely or for a stated period of time ,from participating in any further bidding/procurement proceedings of CSEZA, if it at any time the latter arrives at a conclusion that the bidder has, directly or through an agent, engaged in Corrupt, Fraudulent, Collusive, Or Coercive Practices in competing for, or in executing, the contract; and
 - 1.3 The Bidder must obtain for himself on his own responsibility and at his own expenses all the information which may be necessary for the purpose of making a bid and for entering into a contract. The Bidder must examine the Drawings, inspect the sites of the work, and acquaint himself with all local conditions, means of access to the work, nature of the work and all matters pertaining there to. CSEZA will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
 - 1.4 The Contract shall be governed by terms and conditions in the tender document and all other Conditions stated by CSEZA in connection with the tender.
 - 1.5 All Bidders are hereby explicitly informed that conditional offers or offers not in conformity with the terms and conditions of the tender documents are liable to be rejected.
 - 1.6 The bidders shall not tamper or modify any part of the tender documents in any manner. Incase any part of the bid is found to be tampered or modified at any stage, the bids are liable to be rejected, the contract is liable to be terminated and the full earnest deposit/retention money/performance guarantee will be forfeited and the bidder will be liable to be banned from doing any business with CSEZA.
 - 1.7 Incomplete Price bid shall be liable to be rejected, at the discretion of CSEZA. The total bid price shall cover the entire scope of works covered in the tender.
 - 1.8 The bidder should be an Indian Registered Company under Companies Act 1956/Proprietorship/Partnership.
 - 1.9 All Bidders are hereby cautioned that Bids containing any deviation as described in Clauses of "Instructions to Bidders" shall be considered as non-responsive and shall be summarily rejected.
 - 1.10 CSEZA reserves the right to accept or reject any or all bids without assigning any reasons thereof. No Bidder shall have any cause of action or claim against the CSEZA for rejection of his Bid and CSEZA will not be bound to accept the lowest or any other tender.

- 1.11 No reimbursement of cost of any type or on any account will be paid to persons or entities submitting their Bid.
- 1.12 All information submitted in response to this NIT shall be the property of CSEZA and it shall be free to use the concept of the same at its will.
- 1.13 It is hereby declared that CSEZA is committed to follow the principle of transparency, equity and competitiveness in public procurement. The subject Notice Inviting Quotation (NIT) is an invitation to offer made on the condition that the Bidder will sign an integrity Pact and an Agreement, which integral parts of tender/bid documents, failing which the tenderer /bidder will stand disqualified from the tendering process and the bid of the bidder would be summarily rejected.
- 1.14 The bidder is expected to carefully examine all the instructions, guidelines, terms and condition and formats of the tender. While submitting their proposal, the bidder shall ensure that they meet the conditions of eligibility described in the tender.
- 1.15 This document constitutes no form of commitment on the part of CSEZA. Furthermore, this document neither confers the right nor any expectation on any party whatsoever, to participate in the tender process. The bidder shall be responsible for all acts incurred or omissions made in connection with participation in this process. This tender does not bind CSEZA to award a contract or to engage in negotiations. However, the bidders' participation in this process may result in CSEZA selecting the bidder to engage in further discussions and negotiations towards execution of a contract. The commencement of such negotiations shall not, however signify a commitment by CSEZA to execute a contract or to continue the negotiations with that bidder. The CSEZA reserves its right to terminate such negotiations at any time without assigning any reason.
- 1.16 Failure to furnish all the necessary information as required by the tender or submission of a proposal not substantially responsive to all the requirements of the tender shall be at Bidder's own risk and will be liable for rejection.
- 1.17 CSEZA reserves the right to verify all statements, information and documents submitted by the tenderer in response to the tender. Failure of CSEZA to undertake such verification shall not relieve the tenderer of its obligations or liabilities hereunder nor will it affect any rights of CSEZA there under.
- 1.18 Bid proposals received by e-mail or facsimile shall be treated as defective, invalid and rejected.
- 1.19 Only detailed bid proposals complete in all respect and in the forms indicated shall be treated as valid.
- 1.20 No Bidder can modify, substitute, or withdraw the bid proposal after its submission. The right to suspend the short-listing process or part of the process to accept or reject any or all bid proposals at any stage of the process and / or to modify the process or any part thereof at any time without assigning any reason therefore is reserved by CSEZA without any obligation or liability whatsoever.
- 1.21 The bid proposals will be the basis for contract negotiations and ultimately for assigned contract with the selected bidder Conditional bids shall not be considered and shall be summarily rejected at the very first instance, without providing any recourse to the bidder, in which event, the decision of CSEZA shall be final and binding.
- 1.22 A bidder shall, by responding to CSEZA under the present tender, be deemed to have accepted all the terms and conditions of this document. The terms of engagement shall be in accordance with the contract to be entered with the successful bidder
- 1.23 The bid shall remain valid for 90 days after the date of opening of Bids specified by CSEZA. In exceptional circumstances, the CSEZA may request the bidder 's consent for an extension to the period of bid validity. The request and the response thereto shall be made in writing. A bidder accepting the request and granting extension will not be permitted to modify his bid.

- 1.24 CSEZA is not bound to accept any bid and reserve the right to accept or reject any bid and to annul the selection process and reject all bids at any time prior to the award of the selection without assigning any reason(s) whatever and without thereby incurring any liability towards the affected bidder(s) on this ground to facilitate evaluation of Proposals, CSEZA may, at its sole discretion, seek clarifications from any bidder regarding its Proposal. Such clarification(s) shall be provided within the time specified by the CSEZA for this purpose. Any request for clarification(s) and all clarification(s) in response thereto shall be in writing. If a bidder does not provide clarifications sought above within the specified time, his application shall be liable to be rejected. In case the application is not rejected, the CSEZA may proceed to evaluate the Proposal by construing the particulars requiring clarification to the best of its understanding.
- 1.25 All documents and other information provided by CSEZA or submitted by a bidder to CSEZA shall remain or become the property of CSEZA. Bidders are to treat all information as strictly confidential. CSEZA will not return any application/ proposal or any information related thereto. All information collected, analysed, processed or in whatever manner provided by the bidder to CSEZA in relation to the assignment shall be the property of CSEZA.

2 PREPARATIONS OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of bid. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule.

SUBMISSION OF BIDS

- a. The bidders should submit their Proposal with a Cover Letter in the envelope
- b. **COVER LETTER:** - The cover letter must clearly mention the name, address, telephone and fax no., and email ID of the authorized person who will serve as the primary point of contact for all communication. The person who is signing the cover letter and the proposal should have authorization. The following documents should be enclosed in the cover.

Sl No	Documents
1.	Covering Letter
2.	Copy of GSTIN and PAN of the Firm and Address Proof of the Firm or contractor
3.	Financial BID
4	Form A to C in this document

- c. **The ENVELOPE should have** Proposal, in original, with signature of authorized personnel and stamp/seal of the organization. The sealed envelope should be super scribed with the wordings “**Bid for Shifting/Restructuring/Laying of network infrastructure in CSEZ Admin office** “
- d. Each document in the envelope of Proposal should be a complete document and should be bound as a volume separately. Each of the document should be page numbered and appropriately flagged and contain the list of contents with page numbers. Different copies must be bound separately. The deficiency in documentation may result in the rejection of the Proposal

- e. This cover shall also legibly bear Tender notice No., bidder's address or 'FROM' address. This envelope shall be sent to The Secretary, Cochin Special Economic Zone Authority, CSEZ Administration Building, Kakkanad, Kochi – 682 037
- f. The Proposals must be delivered at the submission address on or before the time and date stated above. Any Proposal received after the closing time for submission of proposals shall be returned unopened. CSEZA does not take any responsibility for the delay and any explanation for the same
- g. The sealed cover should also clearly indicate the name, address, and telephone number of agencies to enable the proposal to be returned unopened in case it is declared "Late".
- h. All entries/details in the tender form shall be legible and filled clearly. No overwriting or cutting is permitted in the Financial Bid Form. In such cases, the Bid shall be summarily rejected
- i. Bidders shall submit the financial proposal in the Form given in the tender document clearly indicating the total cost of the tender in both figures and words, in Indian Rupees, and signed by the bidder. In the event of any difference between figures and words, the amount indicated in words shall be taken into account. In the event of a difference between the arithmetic total and the total shown in the Financial Proposal, the lower of the two shall be taken into account. The envelope marked "Financial Proposal" shall contain the financial proposal in the Form given in the tender document
- j. However, CSEZA in its sole/absolute discretion can apply whatever criteria deemed appropriate in determining the responsiveness of the Proposal submitted by the respondents
- k. Late Proposals:
 - a) Proposals received by the CSEZA after the specified time on the due date shall not be eligible for consideration and shall be summarily rejected.
 - b) Any alteration / modification in the bid proposal or additional information or material supplied subsequent to the due date, unless the same has been expressly sought for by CSEZA, shall be disregarded.

ASSISTANCE TO BIDDERS

Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

COST OF BIDDING

The Bidder shall bear all costs associated with the preparation and submission of the Bid as well as costs associated for facilitating the evaluation. CSEZA shall in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

LANGUAGE OF BID

The Bid and all related correspondence and documents relating to the Project shall be in English language only. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate English translation which shall be certified by a qualified translator. Any material that is submitted in a language other than English and which is not accompanied by an accurate English translation will not be considered.

CURRENCY OF BID

Bid prices shall be quoted in Indian Rupees (INR). Tender submitted by tenderer shall remain valid for acceptance as mentioned in NIT from the date set for submission of the tender. The tenderer shall not be entitled within the said period to revoke or cancel or vary the tender given or any item thereof, without the consent of CSEZA. In case tenderer revokes, cancels, or varies his tender in any manner without the consent of CSEZA, within this period, his earnest money will be forfeited.

ANNEXURES

The Bidder should follow the guidelines as per "Section of Annexures" mentioned in tender document. CSEZA reserves the right to reject any or all the bids or to cancel the Tender, without assigning any reason(s) whatsoever.

For and on behalf of CSEZA
(Sd/-)
The Secretary, CSEZA

SECTION-III

SELECTION AND QUALIFYING CRITERIAS

1) SITE VISIT

Intending Bidder(s) have to visit site to inspect and examine the site and its surroundings, the nature of the ground and sub-soil etc. (so far as is practicable) at his own cost.

2) QUALIFYING CRITERIA:

I. The intending bidder must read the terms & conditions of tender documents carefully. He should only submit his Bid if he considers himself eligible and is in possession of all the documents required.

II. Bids are to be submitted to determine that the bidder has a full comprehension of the tendered work. Where a bidder's Bid submitted is found non - compliant with the requirement or work, it may be rejected.

III. The Bidder Should have registered office in the state of Kerala and should have GSTIN number Starting with 32

3) CONTENTS BID

The Bid should be submitted before the last date & time of submission mentioned in the tender document.

The quoted rate filled in Schedule of Quantities should include all associated costs with the project including any out of pocket / mobilization expenses, necessary lead or lift associated with and not specified, TDS, if any applicable as per Govt. terms, shall be paid by the Contractor.

Rates quoted in the price bid should be **exclusive of GST**

CSEZA shall be performing all its duties of deduction of TDS and other deduction on payment made to the contract or as per applicable legislation.

4) OPENING OF BID

After opening of bid will be at the notified date & time.

5) AWARD CRITERIA

After closing of Bid process, CSEZA will award the contract to the bidder, whose tender has been determined to be substantially responsive, complete and in accordance with the tender document, and whose total evaluation price for the undertaking the Work as detailed in the scope of work is the lowest.

SECTION-IV

GENERAL CONDITIONS OF CONTRACT

1. GENERAL RULES AND DIRECTIONS

- In the event of the tender being submitted by a partnership firm, it must be signed separately by each partner thereof or in the event of the absence of any partner, it must be signed on his behalf by a person holding a Power of Attorney authorizing him to do so, such power of attorney to be produced with the tender. If the bidder is a Company, it must be signed by the authorized signatory of the Company who has been empowered to do so through a board resolution. Receipts for payment made on account of work shall be signed by the power of attorney of the firm, if it is a partnership firm.
- No conditional tenders shall be accepted. A person/firm shall submit only single bid. The Bid will be rejected by CSEZA as non-responsive and shall not be considered in case EMD is not received of the requisite amount and/or Bank Guarantee (if opted) in the physical form. In case the lowest tendered amount of two or more contractors is same, then the lowest tender, among such contractors, shall be decided by draw of lots. In the event of a tender being rejected, the earnest money shall thereupon be returned to the contractor remitting the same, without any interest. CSEZA shall have the right of rejecting all or any of the tenders and will not be bound to accept the lowest or any other tender.
- The tenderers shall sign a declaration under the, for maintaining secrecy of the tender documents drawings or other records connected with the work given to them. Confidentiality Clause
- In the case of Item Rate Tenders, only rates quoted shall be considered. Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if a discrepancy is found, the rates which correspond with the amount worked out by the contractor shall unless otherwise proved be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figures or in words, then the rates quoted by the contractor in words shall be taken as correct. In event no rate has been quoted for any item(s), leaving space both in figure(s), word(s), and amount blank, it will be presumed that the contractor has included the cost of this/ these item(s) in other items and rate for such item(s) will be considered as zero and work will be required to be executed accordingly.
- In the case of any tender where unit rate of any item / items appear unrealistic, such tender will be considered as unbalanced and in case the tenderer is unable to provide satisfactory explanation, such a tender is liable to be disqualified and rejected. All rates shall be quoted on the tender form. The amount for each item should be worked out and requisite totals given. Special care should be taken to write the rates in figures as well as in words and in case of discrepancy, the amount in words shall be taken as correct.
- On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer-in-Charge shall be communicated in writing to the Engineer-in-Charge.
- All the tax applicable in respect of this contract shall be payable by the Contractor and CSEZA will not entertain any claim whatsoever in respect of the same. All billing by the Contractor should be in the name of “**CSEZA, CSEZ Administrative Building, Kakkanad, Cochin- 682037**” bearing the GSTIN: 32AAAGC0659L1ZL”. In this type of billing, GST will be zero rated.
- The bidder / contractor unconditionally acknowledges that the payments under the present contract / Agreement / Work Order / Arrangement shall be made proportionately by CSEZA only after verification of the work and documents. The bidder / contractor also unconditionally agree that in the event the payment or part thereof, under the present Contract / Agreement / Work Order / Arrangement is not received, then any of the Employee / Officer of CSEZA shall not be responsible to pay any amount to bidder /

contractor.

9. The contractor shall give a list of CSEZA employees related to him.
10. The tender for the work shall not be witnessed by a contractor or contractors who himself/themselves has/have tendered or who may and has/have tendered for the same work. Failure to observe this condition would render, tenders of the contractors tendering, as well as witnessing the tender, liable to summary rejection.

11. DEFINITIONS

In the contract, all the expressions shall, unless the context otherwise requires, have the meanings, hereby respectively assigned to them in CPWD manual / Manual for procurement of Works, 2022.

12. WORKS TO BE CARRIED OUT

The work to be carried out under the Contract shall, except as otherwise provided in these conditions, include all labour, tools, equipment and transport which may be required in preparation of and for and in full and entire execution and completion of the works.

13. SUFFICIENCY OF TENDER

The Cost quoted in the Schedule of Quantities / Building Components, which rates and prices shall, except as otherwise provided, cover all his obligations under the Contract and all matters and things necessary for the proper completion and maintenance of the works.

14. DISCREPANCIES AND ADJUSTMENT OF ERRORS

- 1) In the case of discrepancy between the conditions of contract, schedule of Quantities/Building Components, the Specifications and/ or the Drawings, the following order of preference shall be observed: -
 - i. Letter of Award
 - ii. NIT/Tender conditions along with Addendum / Corrigendum / Clarifications.
 - iii. Description of Schedule of Quantities / Components.
 - iv. Particular Specification and Special Condition, if any.
 - v. Drawings if any.
- 2) Any error in description, quantity or rate in Schedule of Quantities or any omission there from shall not vitiate the Contract or release the Contractor from the execution of the whole or any part of the works comprised therein according to drawings and specifications or from any of his obligations under the contract.

15. SIGNING OF CONTRACT

- 1) The Letter of Award of Work shall be issued within 7 days by the Successful Bidder. The successful Tenderer / contractor, shall within 7 days from the stipulated date of commencement of the work, sign a contract consisting of: -
 - i. The notice inviting tender, all the documents including drawings, if any, forms the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
 - ii. Additional Conditions of Contract consisting of:
 - a) Various standard clauses with corrections up to the date stipulated in Additional Conditions of Contract along with annexures there to.
 - b) Safety Code.
 - c) Model Rules for the protection of health, sanitary arrangements for workers employed.
 - d) Contractor's Labour Regulations.
 - e) List of Acts and omissions for which fines can be imposed.

16. LIQUIDATED DAMAGES(LD) AGAINST DELAY IN COMPLETION

If the contractor fails to maintain the required progress in reaching the milestones or to complete the work and clear the site on or before the contract completion date or extended date of completion, if any, as approved by CSEZA, he shall pay to CSEZA an amount as compensation, calculated @ 0.5% of the total contract value per week of delay to be computed on per day basis. The total amount of such compensation penalty for delay shall not exceed 10% of the contract value of work.

17. The Competent Authority may, by notice in writing absolutely determine the contract in any of the following cases if the contractor has:
 - i. Failed to rectify , reconstruct or replace any defective work.
 - ii. Suspended the progress of the work or has failed to proceed with the work with due diligence.
 - iii. Fails to complete the work within the stipulated date.
 - iv. Neglects to carry out obligations or fails to comply with the terms and conditions of the contract.
 - v. Offer/give to any person in CSEZA service any gift or consideration or commission of any kind as an inducement or reward in relation to this tender/contract.
 - vi. Secured this contract unfairly or commits breach of Integrity Agreement/Pact.
 - vii. Has assigned / transferred ,sublet the work in this tender without the prior written approval of the Engineer -in-Charge. In the event of the above course, the contractors shall have no claim to compensation with respect to the execution of the work or the performance of the contract. Further, the Contractor shall be liable to pay for the additional cost of work suffered by CSEZA for the completion of work the Contractor had agreed to complete. The contractor shall handover the vacant peaceful possession of the site after removing all his plants, tools, machinery and equipment.
18. Period of contract is **7 days**
19. Engineer-in-Charge shall, except as otherwise provided, ascertain and determine by measurement, the value in accordance with the contract of work done. The contractor shall maintain all the required records/registers and shall get it signed by the Engineer-in-Charge.
20. The contractor shall keep the site clean
21. The final bill shall be submitted by the within three months of physical completion of the work or within one month of the date of final certificate of completion. No further claims shall be made by the contractor after submission of the final bill
22. The contractor shall, at his own expense, provide all materials and testing equipment required for the works. All such materials and testing equipment to be provided by the Contractor shall be in conformity with the specifications laid down or referred to in the contract or any Authority.
23. The contractor shall meet within the total contract value all the expenses connected with increase in price/wages or due to variation in prices of materials during the contract period.
24. The contractor shall execute the work as regards materials and the specifications. In case specification of any item is not clear, Bureau of Indian Standard or any other, published standard or code or, Schedule of Rates that is applicable. The contractor shall also conform to the design, drawings and instructions.
25. The Engineer-in-Charge shall have power to make any alterations in,omissions from, additions to or substitutions for, the original specifications, drawings, designs and instructions that may appear to him to be necessary during the progress of the work.
26. If the contractor does not execute the work with due diligence or does not comply with any of the terms and conditions of the contract or fails to complete the work(s),CSEZA shall take possession of the site and materials, carry out the incomplete work at the risk and cost of the contractor.
27. The contractor shall pay to labour employed by him minimum wages as defined in the C.P.W.D. Contractor's Labour Regulations or Minimum Wages Act, 1948 or Contract Labour (Regulation and Abolition) Act, 1970 and the contract Labour (Regulation and Abolition) Central Rules, 1971, wherever applicable.
28. The contractor shall at his own expense arrange for the safety provisions as per C.P.W.D. Safety Code. In case the contractor fails to make arrangement and provide necessary facilities as aforesaid, he shall be liable to pay a penalty of Rs.200/- for each default.
29. Previous approval in writing of CSEZA shall be obtained before any change is made in the constitution or the ownership of the contractor's firm.
30. The contractor shall provide and employ on the site only such technical assistants as are skilled and experienced in their respective fields and such foremen and supervisory staff as are competent to give proper supervision to the work as per this tender. The contractor shall

provide and employ skilled, semiskilled and unskilled labour as is necessary for proper and timely execution of the work. If the contractor fails to appoint suitable technical Principal technical representative and/or other technical representative(s) and if such appointed persons are not effectively present or are absent without duly approved substitute or do not discharge their responsibilities satisfactorily, the Engineer-in-Charge may suspend the execution of the work until such date as suitable other technical representative(s) is/are appointed and the contractor shall be held responsible for the delay so caused to the work.

31. CSEZA shall have the option of terminating the contract without compensation to the contractor.
32. The contractor shall not be permitted to tender for works in the CSEZA if his near relative is posted in CSEZA and is responsible for award and execution of contracts in which he participates.
33. No Officer of gazetted rank or other gazetted officer employed in administrative duties in department of the Government of India shall work as a contractor or employee of a contractor for a period of one year after his retirement from government service without the previous permission of Government of India in writing.
34. The contractor shall be responsible for the rectification of defects in the works for a period of Two (2) months from the date of taking over of the works by the CSEZA or clients whichever is later. Any defects discovered and brought to the notice of the contractor forthwith shall be attended to and rectified by him at his own cost and expense. In case the contractor fails to carry out these rectifications, the same may without prejudice to any other right or remedy available, be got rectified by CSEZA at the cost and expense of the contractor.
35. The execution of the works shall commence from such time period as mentioned in Work Award or the date on which the Engineer-in-Charge issues written orders to commence the work. If the Contractor commits default in commencing the execution of the work as aforesaid, the CSEZA shall be at liberty to forfeit the Performance Guarantee absolutely.
36. It shall be obligatory for the contractor to obtain at his own cost stipulated insurance cover under the following requirements: **Contractor's all risk and Third Party** Cover under Contract Labour (Regulation and Abolition) Act, 1970, Accidents to staff, Officers, Supervisors and others who are not governed by workmen's compensation Act, Damage to material, machinery and works due to fire theft etc., any other risk to be covered by insurance as may be specified by the CSEZA in this tender.
37. It is clearly agreed and understood by the contractor that, notwithstanding anything to the contrary that may be stated in the agreement between CSEZA and the contractor; the contractor shall become entitled to payment for the work subject to the condition that the Contractor complete the work strictly as per specifications in the scope of work and to the subjective satisfaction of CSEZA

SCOPE OF WORK

Shifting/Restructuring/Laying/Supply of network infrastructure in CSEZ Admin office

Project Overview:

As part of establishing an MPLS connection from the Data Centre Room located on the Ground Floor of the CSEZ Administrative Office, the existing network infrastructure currently installed in Room No. 103 (Computer Cell) needs to be dismantled and reinstalled in the proposed Data Centre Room. Additionally, necessary cabling and connectivity must be established from the new Data Centre Room to the network switches in the three wings (Admin, Customs, and DC) of the building. The Active and Passive components required for completing the work need to be supplied

Scope of Work Includes:

1. Dismantling of Existing Infrastructure:
 - Dismantle two network racks located in Room No. 103.
 - Remove all existing components including CAT6/6A cables, LIUs, routers, switches, etc.
2. Customs Wing MPLS Connectivity:
 - Supply and Laying new CAT6/6A network points in the Customs Wing to connect MPLS routers to individual work desks.
3. Cable Re-routing and Relocation:
 - Relocate all CAT6A cables terminated in the three existing racks to a single consolidated rack in the new Data Centre Room.
4. Optical Fiber Cable (OFC) Connectivity:
 - Install new OFC cables from the Data Centre Room (Ground Floor) to the Admin, Customs, and DC Wings.
 - Test and relocate existing OFC cables from Room No. 103 to other wings as needed.
 - Supply and install additional OFC cables where existing ones are insufficient.
5. OFC Termination and Interconnection:
 - Perform splicing of OFC cables into rack-mounted LIUs.
 - Supply and connect required components including:
 - SCLC (Simplex LC Connectors)
 - Pigtail cables
 - Media converters
6. Network Cable Redistribution:
 - Dismantle CAT6/CAT6A cables currently distributing network in the DC Wing.
 - Relocate all cables to a single rack in the new Data Centre Room.
 - Install necessary patch panels, CAT6 connectors, and additional cabling required for relocation.
7. Reinstallation of Racks:
 - Reinstall the dismantled racks (from Room No. 103) into the new Data Centre Room.
 - Ensure all internal and external cable connections are properly routed and terminated.
8. Testing and Labelling:
 - Conduct end-to-end testing of all network connections including:
 - OFC links
 - CAT6/CAT6A connections
 - Switch and router functionality
 - Apply proper labeling and documentation for all cables, ports, and devices.
9. Supply of Materials:

NITNo.: CSEZ-CSZA0E(17)/1/2024-SEZ Cochin

- Supply all materials(Active and Passive Network Components) required for successful completion of the project, including but not limited to:
 - Switches
 - Patch Panels
 - CAT6/CAT6A cables and connectors
 - LIUs, pigtails, OFC patch cords
 - Media converters
 - Network racks (if any are to be replaced or added) etc.

A. LISTOF ACTIVE ITEMS					
Sl.No.	Description	Unit	Denomination	Unit price (in Rs.)	Total Price Rs.
1	24GPort 4SFP+ Switch(Manageble)	4	Nos		
2	SFP	6	Nos		
3	Media Converter	2	Nos		
4	Any other items required for project				
B. LIST OF PASSIVE ITEMS					
Sl.No.	Description	Unit	Denomination	Unit price (in Rs.)	Total Price Rs.
1	25mmPV Cpipe	300	Mtrs		
2	50MMsquarePVC Duct	20	Mtrs		
3	24 port Cat6 Patch Pannel	4	Nos		
4	Cat 6 UTP Cable (305Meters Box)	2	Nos		
	Cat 6 UTP Patch Cord 1M	12	Nos		
6	Cat 6 UTP Patch Cord 3M	12	Nos		
7	Cat6 I/O Boxes	12	Nos		
8	6 Core Single mode Fiber	300	Mtrs		
9	Fiber LIU 6 Port Fully Loaded	8	Nos		
10	SC to LC Patch Coard 3 Meter	16	Nos		
11	12U Rack with accessories	2	Nos		
12	Any other items required for project				
C. Installation Charges					
Sl. No.	Description	Unit	Denomination	Unit price (in Rs.)	Total Price Rs.
1	Laying of CAT6 UTP Cable	700	Mtrs		
2	Laying of Conduit Pipe	300	Mtrs		
3	Fixing and termination of I/o Box	12	Nos		
4	Fixing and termination of Patch panel	4	Nos		
5	Fixing and configuring of L2 Switches	3	Nos		

NITNo.: CSEZ-CSZA0E(17)/1/2024-SEZ Cochin

6	Securing of Rack	4	Nos		
7	Labeling and marking	1	Nos		
8	Removal of Existing Cables and Accessories	1	Nos		
9	Installation of LIU	7	Nos		
10	Laying of Fiber Outdoor Armored Cable	300	Mtrs		
11	Installation of 12U Rack	2	Nos		
12	Pigtails splicing on fiber optic cable	12	Nos		
13	Any other items if any				

Note: Vendors are expected to assess the actual quantities / items required on-site before submission of bid.

FINANCIAL BID

(should be submitted in the letter head of firm)**BILL OF QUANTITIES (BOQ)**

A.COSTOF ACTIVE ITEMS					
Sl.No.	Description	Unit	Denomination	Unit price (in Rs.)	Total Price Rs.
1	24GPort 4SFP+ Switch(Manageable)	4	Nos		
2	SFP	6	Nos		
3	Media Converter	2	Nos		
4	Other items (if any)				
	Total				
B. LIST OF PASSIVE ITEMS					
Sl.No.	Description	Unit	Denomination	Unit price (in Rs.)	Total Price Rs.
1	25mmPVCpipe	300	Mtrs		
2	50MMsquarePVC Duct	20	Mtrs		
3	24 port Cat6 Patch Pannel	4	Nos		
4	Cat 6 UTP Cable (305Meters Box)	2	Nos		
5	Cat 6 UTP Patch Cord 1M	12	Nos		
6	Cat 6 UTP Patch Cord 3M	12	Nos		
7	Cat6 I/O Boxes	12	Nos		
8	6 Core Single mode Fiber	300	Mtrs		
9	Fiber LIU 6 Port Fully Loaded	8	Nos		
10	SC to LC Patch Coard 3 Meter	16	Nos		
11	12U Rack with accessories	2	Nos		
12	Other items(if any)				
	Total				
C. Installation Charges					
Sl.No.	Description	Unit	Denomination	Unit price (in Rs.)	Total Price Rs.
1	Laying of CAT6 UTP Cable	700	Mtrs		
2	Laying of Conduit Pipe	300	Mtrs		
3	Fixing and termination of I/o Box	12	Nos		
4	Fixing and termination of Patch panel	4	Nos		
5	Fixing and configuring of L2 Switches	3	Nos		
6	Securing of Rack	4	Nos		

NITNo.: CSEZ-CSZA0E(17)/1/2024-SEZ Cochin

7	Labeling and marking	1	Nos		
8	Removal of Existing Cables and Accessories	1	Nos		
9	Installation of LIU	7	Nos		
10	Laying of Fiber Outdoor Armored Cable	300	Mtrs		
11	Installation of 12U Rack	2	Nos		
12	Pigtails splicing on fiber optic cable	12	Nos		
13	Other items (if any)				
	Total				
	GRAND TOTAL A+B +C	Rs.			

Yours faithfully
(Signature ,name and designation of the Authorized signatory)

Date:
Place:

FORMS

(should be submitted in the letter head of firm)

LETTER OF TRANSMITTAL OF BID

FORM A

To
CSEZA
CSEZ Admin. Building, Kakkanad,
Cochin, Kerala--682037

Subject: Submission of bids for the work of “Shifting/Restructuring/Laying/Supply of network infrastructure in CSEZ Admin office”

Sir,
Having examined the details given in press notice and bid document for the above work, I/we hereby submit the relevant information.

1. I/we hereby certify that all the statement made and information supplied in the enclosed **Forms A to C** and accompanying statement are true and correct.
2. I/we have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/We acknowledge that the CSEZA will be relying on the information provided in the BID and the documents accompanying the BID for selection of the Contractor for the aforesaid Project, and we certify that all information provided in the Bid are true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the BID are true copies of their respective originals.
4. The BID Price has been quoted by me / us after taking into consideration all the terms and conditions stated in the NIT, draft Agreement, our own estimates of costs and after a careful assessment of the site and allow the conditions that may affect the project cost and implementation of the project.
5. I/ We acknowledge the right of the Authority to reject our BID without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. In the event of my/ our being declared as the Selected Bidder, I/we agree to enter into an agreement in accordance with the draft that has been provided to me /us prior to the BID Due Date. We agree not to seek any changes in the aforesaid draft and agree to abide by the same.
7. I/We shall keep this offer as specified in the NIT.
8. I/We here by submit our BID and offer a BID Price of Rs..... excluding Goods and Services Tax(Rs..... in words) for undertaking the aforesaid Project in accordance with the Bidding Documents and the Agreement.

Certificate:

It is certified that the information given in the enclosed bid are correct. It is also certified that I/we shall be liable to be debarred, disqualified / cancellation of enlistment in case any information furnished by me/us found to be incorrect.

Enclosures:

Seal of bidder

Date of submission:

Signature(s) of Bidder(s)

FORM B

FORMAT FOR UNDER TAKING REGARDING BLACKLISTING/NON-DEBARMENT

Name of work: “Shifting/Restructuring/Laying/Supply of network infrastructure in CSEZ Admin office”

To
CSEZA
CSEZ Admin.Building, Kakkanad,
Cochin, Kerala--682037

This is to certify that we have taken the cognizance of Blacklisting Policy of CSEZA
Further, we hereby confirm and declare that we,
M/s....., is not blacklisted/ De-
registered / debarred by any Government Department / Public Sector Undertaking /Private
Sector/ or any other agency for which we have Executed / Undertaken the works/Services
during the last 5 years.

Yours faithfully,

Date:

(Signature, name and
designation of the Authorized
signatory)

Place:

Name and seal of Bidder

**AFFIDAVIT OF UNDERSTANDING
NIQ**

Dated

To
The
Chairperson
Cochin Special Economic Zone Kakkanad
Ernakulam-682037

**Subject: Understanding NIT for Shifting / Restructuring/Laying/Supply of network infrastructure
in CSEZ Admin office**

Sir/Madam,

I have read and understood the terms and conditions mentioned in NIT:

_____ dated _____ from page no ____ to ____ and shall
comply unconditionally to the terms and conditions mentioned therein along with
corrigendum(s) / clarifications issued in this regard.

Thanking you Yours

faithfully

Authorized Signatory